

CENTENNIAL PARK ELEMENTARY CODE OF CONDUCT

STATEMENT OF PURPOSE

The *Canadian Charter of Rights and Freedoms*, and the *BC Code of Human Rights* take the role of rights and freedoms very seriously. The Board of Education of School District #34 (Abbotsford) has also articulated the *SD#34 Code of Conduct* applicable to all its students. Our goal is to work together to provide a safe, caring and orderly learning environment for all our students. This positive environment is to be free of discrimination with respect to publication, accommodation, service and facility in the school environment. It must be one that maintains an appropriate balance between individual rights and personal responsibilities as stated in the *BC Human Rights Code*.

We believe that discipline should be restorative in nature by:

- o showing students what they have done wrong
- o showing students how they are responsible for their actions
- o showing students that there are consequences
- o showing students that they can create solutions

CONDUCT EXPECTATIONS

ACCEPTABLE CONDUCT:

All students are subject to the rules of the school while on the school premises, while going to and from school, and while at all school sponsored functions, whenever and wherever they are held. The following are some of the major rules. Since all rules cannot be stated, students are expected to demonstrate behaviors that make the school a safe, caring and orderly place.

PLEASE:

- o respect the rights of yourself, of others and of the school.
- o follow the instructions of the administrative and teaching staff, and the lunchtime supervisors.
- o attend school daily.
- o bring all the necessary material to class.
- o participate in class and do your best.
- o dress appropriately. Students should be prepared to spend recess outside.
- o eat lunch in your own classroom. Food or drink is **NOT** permitted in any other areas of the school: the hallway, computer lab, library, or gym.
- o use common sense in all situations.

UNACCEPTABLE CONDUCT:

PLEASE:

- o do **NOT** physically or verbally abuse, harm, or threaten others.
- o do **NOT** use inappropriate or offensive language.
- o do **NOT** disobey a staff member.
- o do **NOT** be disruptive in your class or in the school.
- o do **NOT** copy other people's work or cheat on tests or assignments.
- o do **NOT** leave the school grounds at any time during the school day unless you have written permission from your parents or guardians.
- o do **NOT** retaliate against a person who has reported unacceptable behaviour

THE PROCESS FOR DEALING WITH UNACCEPTABLE BEHAVIOUR

Responses to inappropriate student behaviour will take a course of *rising expectations* that considers the student's age, maturity, or a disability of an intellectual, physical, sensory, emotional or behavioural nature. The failure of a student to follow the school's Code of Conduct is inappropriate behaviour. In most cases, the students and the staff involved can resolve incidents. If the incidents are of an ongoing nature, the following steps, supported by documentation, will apply:

STEP 1-Restorative Action

The teacher will have a discussion with the student (s) involved at the time. Appropriate guidance and restorative action wherever possible will be implemented. If a teacher or student is not satisfied that the unacceptable behaviour is changing, then...

STEP 2 -Notification

The teacher will contact the student's parents and work with them to change conduct. This contact may be in the form of a note written in the student's agenda planner, in the form of a telephone conversation, or an email. The teacher will name the conduct, the interventions used thus far. When possible the teacher will explain the next step to the parents. If the behaviour does not change, then...

STEP 3-Intervention

The teacher will meet with the parents and student to discuss the problem and to resolve the situation. Teachers will inform the principal of this situation so that preparation can be made should the next step be necessary. In some cases, the teacher may also choose to refer the student to the School Based Team, and if so, will inform the parent of this measure.

STEP 4-Rising Consequences

The student and his/her parents will have a meeting with the principal and the student's teachers. In exceptional circumstances, once the parent(s) have been informed, this meeting may take place without the student's parent(s). At this meeting it will be made clear to the student exactly what steps must be taken to change the unacceptable behaviour, and it will be made clear that continued unacceptable behaviour will result in...

STEP 5

Suspension (in or out of school): the principal in consultation with the student's teachers will decide the nature and timing of the suspension. Parents will be notified at least one school day in advance of the suspension.

STEP 6-Restoration and Prevention of Retaliation

The student, having completed the suspension will resume instruction at the school. In situations in which a student has made a complaint of a breach of a code of conduct, all reasonable steps will be taken to prevent retaliation.